

**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Wednesday, October 28, 2015  
1:00 p.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, Alberta**

**PRESENT:**

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Elmer Derksen	Councillor
John W. Driedger	Councillor
Eric Jorgensen	Councillor
Josh Knelsen	Councillor
Ricky Paul	Councillor
Lisa Wardley	Councillor

**REGRETS:**

**ADMINISTRATION:**

Joulia Whittleton	Chief Administrative Officer
Ron Pelensky	Director of Community Services & Operations
Len Racher	Director of Facilities & Operations (South)
Byron Peters	Director of Planning & Development
Grant Smith	Agricultural Fieldman
Carol Gabriel	Manager of Legislative and Support Services/Recording Secretary
Carrie Simpson	Executive Assistant to the CAO

**ALSO PRESENT:** S/Sgt. Jeff Simpson, Fort Vermilion RCMP  
Members of the public and the media.

Minutes of the Regular Council meeting for Mackenzie County held on October 28, 2015 in the Fort Vermilion Council Chambers.

**CALL TO ORDER: 1. a) Call to Order**

Reeve Neufeld called the meeting to order at 1:00 p.m.

**AGENDA: 2. a) Adoption of Agenda**

**MOTION 15-10-793 MOVED** by Deputy Reeve Sarapuk

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That the agenda be approved with the following additions:

- 3. b) Minutes of the October 27, 2015 Organizational Council Meeting
- 15. c) In-Camera – John Wiebe – Land Disposition Request No. LDR 150022

**CARRIED**

**ADOPTION OF  
PREVIOUS MINUTES:**

**3. a) Minutes of the October 13, 2015 Regular Council Meeting**

**MOTION 15-10-794**

**MOVED** by Councillor Braun

That the minutes of the October 13, 2015 Regular Council Meetings be adopted as presented.

**CARRIED**

**ADOPTION OF  
PREVIOUS MINUTES:**

**3. b) Minutes of the October 27, 2015 Organizational Council Meeting (ADDITION)**

**MOTION 15-10-795**  
Requires Unanimous

**MOVED** by Councillor Wardley

That the minutes of the October 27, 2015 Organizational Council Meetings be adopted as presented.

**CARRIED UNANIMOUSLY**

**GENERAL REPORTS:**

**5. a) Public Works Committee Meeting Minutes**

**MOTION 15-10-796**

**MOVED** by Councillor Braun

That the Public Works Committee meeting minutes of July 29, 2015 and September 7, 2015 be received for information.

**CARRIED**

**PUBLIC HEARING:**

**7. a) None**

**COMMUNITY  
SERVICES:**

**8. a) Bylaw 1009-15 – Traffic Regulations**

**MOTION 15-10-797**

**MOVED** by Councillor Wardley

That first reading be given to Bylaw 1009-15, being the Traffic

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Regulation Bylaw for Mackenzie County as AMENDED.

**CARRIED**

**MOTION 15-10-798**

**MOVED** by Councillor Braun

That second reading be given to Bylaw 1009-15, being the Traffic Regulation Bylaw for Mackenzie County as AMENDED.

**CARRIED**

**MOTION 15-10-799**

Requires Unanimous

**MOVED** by Councillor Driedger

That consideration be given to proceed to third reading of Bylaw 1009-15, being the Traffic Regulation Bylaw for Mackenzie County at this meeting.

**CARRIED UNANIMOUSLY**

**MOTION 15-10-800**

**MOVED** by Deputy Reeve Sarapuk

That third reading be given to Bylaw 1009-15, being the Traffic Regulation Bylaw for Mackenzie County.

**CARRIED**

**8. b) Alberta Fire Code and Fireworks**

**MOTION 15-10-801**

**MOVED** by Councillor Wardley

That administration draft a fireworks policy based on the following:

The Municipality will, prior to issuing permission:

- Respecting the purchase, possession, handling, discharge, fire or set-off; obtain from the applicant written confirmation that the person:
  - Will conduct activities in accordance with safe practices outlined in the Alberta Fire Code,
  - Is of at least 18 years of age, and
- Respecting sales, obtain from the owner of the retail business, written confirmation that the business:
  - Holds a valid municipal business license or confirmation of ownership of the business when the municipality does not require business to hold such license,

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- Employees handling fireworks for sale are of at least 18 years of age,
- Manufacturer's instructions are posted at the sales location and provided with each sale,
- Record of each sale is retained for examination by the Fire SCO, and
- Stores fireworks in conformance with Part 3 of the Alberta Fire Code

**CARRIED**

**UTILITIES:**

**9. a) None**

**OPERATIONS:**

**10. a) Policy PW040 Hamlet Utility Corridors and Back Alleys**

**MOTION 15-10-802**

**MOVED** by Councillor Wardley

That administration and the Public Works Committee develop the hamlet utility corridors maps for each Hamlet with public input and bring these back for approval by Council as schedules to Policy PW040 Hamlet Utility Corridors and Back Alleys.

**CARRIED**

Councillor Jorgensen stepped out of the meeting at 2:02 p.m.

**MOTION 15-10-803**

**MOVED** by Councillor Braun

That Policy PW040 Hamlet Utility Corridors and Back Alleys be approved as presented.

**CARRIED**

Reeve Neufeld recessed the meeting at 2:04 p.m. and reconvened the meeting at 2:12 p.m. with all members present.

**DELEGATIONS:**

**4. a) Frontier Veterinary Services – Dr. Wendy Quist**

**15. a) Legal – 2016 Veterinary Subsidy Contract**

**MOTION 15-10-804**

**MOVED** by Councillor Driedger

That Council move in-camera at 2:12 p.m.

**CARRIED**

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Dr. Wendy Quist left the meeting at 2:28 p.m.

**MOTION 15-10-805**      **MOVED** by Councillor Paul

That Council move out of camera at 2:45 p.m.

**CARRIED**

**MOTION 15-10-806**      **MOVED** by Councillor Wardley

That the 2016 veterinary services contract be approved as presented.

**CARRIED**

**MOTION 15-10-807**      **MOVED** by Deputy Reeve Sarapuk

That the bovine therapeutic hoof trimming subsidy to the vet be reinstated.

**CARRIED**

**TENDERS:**                      **6. a) Request for Proposal for Engineering Services – Rural Potable Water Infrastructure**

**MOTION 15-10-808**      **MOVED** by Councillor Driedger

That the Engineering Services Proposal – Rural Potable Water Infrastructure request for proposals be opened.

**CARRIED**

Proposals Received:

Stantec	\$378,901.08
MPE Engineering	\$518,566.00
Associated Engineering	\$730,366.00
Bullee Consulting	\$542,555.00

**MOTION 15-10-809**      **MOVED** by Councillor Knelsen

That administration review the Engineering Services Proposal – Rural Potable Water Infrastructure proposals and bring back a recommendation to council.

**CARRIED**

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**OPERATIONS: 10. b) Tompkins Ice Bridge Contract**

**MOTION 15-10-810** **MOVED** by Councillor Wardley

That administration be authorized to enter into a similar agreement with Alberta Transportation for the construction of the Tompkins Ice Bridge for the period September 2016 to April 2019.

**CARRIED**

**10. c) Veterinary Services Incorporated – Subsidy Increase**

**MOTION 15-10-811** **MOVED** by Deputy Reeve Sarapuk  
Requires 2/3

That the budget be amended to reallocate \$10,000 from the Operational Structural Repair and Maintenance budget towards the VSI program budget within the Agriculture Services Department budget.

**CARRIED**

**MOTION 15-10-812** **MOVED** by Deputy Reeve Sarapuk  
Requires 2/3

That the County subsidizes the Veterinary Services Incorporated (VSI) Program at 50% with no cap.

**CARRIED**

**10. d) Third Access Request – SW-22-106-14-W5M**

**MOTION 15-10-813** **MOVED** by Councillor Derksen

That the Third Access Request – SW-22-106-14-W5M be approved as AMENDED.

**CARRIED**

**MOTION 15-10-814** **MOVED** by Councillor Wardley

That Policy PW039 Rural Road, Access Construction and Surface Water Management be brought back to Council for the purpose of reviewing second access approvals.

**CARRIED**

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**10. e) La Crete Salt & Sand Shelter**

**MOTION 15-10-815**

Requires 2/3

**MOVED** by Councillor Wardley

That a Request for Proposal be issued for the design build of the La Crete Salt & Sand shelter replacement.

**CARRIED**

**PLANNING &  
DEVELOPMENT:**

**11. a) Bylaw 1006-15 Land Use Bylaw Amendment to Rezone  
Part of NE 16-106-15-W5M from Agricultural "A" to  
Rural General Industrial District "RI2"(La Crete Rural)**

**MOTION 15-10-816**

**MOVED** by Councillor Knelsen

That second reading be given to Bylaw 1006-15 being a Land Use Bylaw Amendment to rezone Part of NE 16-106-15-W5M from Agricultural "A" to Rural General Industrial District "RI2" for the purpose of Industrial development.

**CARRIED**

**MOTION 15-10-817**

**MOVED** by Councillor Knelsen

That third reading be given to Bylaw 1006-15 being a Land Use Bylaw Amendment to rezone Part of NE 16-106-15-W5M from Agricultural "A" to Rural General Industrial District "RI2" for the purpose of Industrial development.

**CARRIED**

**FINANCE:**

**12. a) Policy ADM049 Bursaries**

**MOTION 15-10-818**

**MOVED** by Councillor Wardley

That Policy ADM049 Bursaries be amended by including a new reporting form as presented.

**CARRIED**

**12. b) Family and Community Support Services Funding**

**MOTION 15-10-819**

Requires 2/3

**MOVED** by Councillor Paul

That the 2015 budget be amended to include the additional \$17,600.20 in Operating Revenue to reflect the increase in the provincial FCSS and \$4,400.05 as a municipal revenue

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contribution from the Operating Reserve to offset the County's portion of funding for FCSS programming funding for 2015.

**CARRIED**

**MOTION 15-10-820**

Requires 2/3

**MOVED** by Councillor Braun

That the additional 2015 FCSS funds be distributed proportionately to Fort Vermilion, La Crete and Zama FCSS groups as follows:

- Fort Vermilion           \$ 8,791.90
- La Crete                   \$12,681.49
- Zama                       \$ 526.87

**CARRIED**

**12. c) Request to Waive Penalties**

**MOTION 15-10-821**

Requires 2/3

**MOVED** by Councillor Bateman

That the request to waive penalties for Rolls 081857,982 5930; 01; 01, 076531, 032 5931; 04; 02, and 076840, 1160NY; 02; 08 in the amount of \$530.03 be DENIED.

**DEFEATED**

**MOTION 15-10-822**

Requires 2/3

**MOVED** by Councillor Knelsen

That the penalties for Rolls 081857,982 5930; 01; 01, 076531, 032 5931; 04; 02, and 076840, 1160NY; 02; 08 in the amount of \$530.03 be WAIVED based on the ratepayer's five year payment history in which they have not been late in paying the taxes.

**CARRIED**

**ADMINISTRATION:**

**13. a) Policy EMR002 Disaster Emergency Response Services**

**MOTION 15-10-823**

**MOVED** by Councillor Braun

That Policy EMR002 Disaster Emergency Response Services be amended as presented.

**CARRIED**

**13. b) Office Security & Access Control Project**

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**MOTION 15-10-824**

Requires 2/3

**MOVED** by Councillor Derksen

That the 2015 budget be amended to include an additional \$8,500 for the Office Security & Access Control Project with funding coming from the General Operating Reserve.

**CARRIED**

**13. c) La Crete Agricultural Society – Request for Gravel**

**MOTION 15-10-825**

**MOVED** by Councillor Wardley

That gravel be provided to the La Crete Agricultural Society for the purpose of expanding the gravel parking area at no cost up to a maximum of 220 cubic meters.

**CARRIED**

**13. d) Mackenzie Regional Waste Management Commission – Tipping Fee Increase**

**MOTION 15-10-826**

**MOVED** by Councillor Jorgensen

That a letter be sent to the Mackenzie Regional Waste Management Commission requesting that the tipping fee increase be phased in over three years and that the commission members be notified in advance of proposed budget increases.

**CARRIED**

**MOTION 15-10-827**

**MOVED** by Councillor Bateman

That administration research hauling transfer station waste to Long Lake Regional Landfill.

**CARRIED**

**INFORMATION/  
CORRESPONDENCE:**

**14. a) Information/Correspondence**

Councillor Jorgensen stepped out of the meeting at 4:12 p.m.

**MOTION 15-10-828**

**MOVED** by Councillor Driedger

That the information/correspondence items be received for information purposes.

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**CARRIED**

Reeve Neufeld recessed the meeting at 4:15 p.m. and reconvened the meeting at 4:23 p.m. with all members present.

**IN-CAMERA  
SESSION:**

**15. In-Camera Session**

**MOTION 15-10-829**

**MOVED** by Councillor Driedger

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 4:26 p.m.

- 15. a) Legal – 2016 Veterinary Services Subsidy Contract
- 15. b) Labour – Board Appointments (Addition)
- 15. c) Land – Leasing of County Facilities to Alberta Health Services
- 15. c) Land – Land Agreement Adjacent to La Crete Airport
- 15. c) Land - John Wiebe – Land Disposition Request No. LDR 150022

**CARRIED**

**MOTION 15-10-830**

**MOVED** by Councillor Wardley

That Council move out of camera at 5:09 p.m.

**CARRIED**

**15. b) Board Appointments (ADDITION)**

**MOTION 15-10-831**  
Requires Unanimous

**MOVED** by Councillor Jorgensen

That the board appointments update be received for information.

**CARRIED**

**15. c) Land – Leasing of County Facilities to Alberta Health Services (AHS)**

**MOTION 15-10-832**

**MOVED** by Councillor Wardley

That the Lease Agreements with Alberta Health Services for the La Crete, Fort Vermilion, and High Level ambulance buildings be

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extended for one five-year term as per Schedule B Special Provisions, Extension of Term Conditions.

**CARRIED**

**15. c) Land – Land Agreement Adjacent to La Crete Airport**

**MOTION 15-10-833**      **MOVED** by Councillor Braun

That final payment for the land agreement adjacent to the La Crete airport be paid upon submission of invoice and confirmation of completion.

**CARRIED**

**15. d) Land – John Wiebe – Land Disposition Request No. LDR 150022**

**MOTION 15-10-834**      **MOVED** by Councillor Knelsen

That a letter be sent to Alberta Environment and Parks, Alberta Forestry, and MLA Debbie Jabbour supporting a positive resolution to Land Disposition Request No. LDR 150022 on SE 28-105-13-W5M (sale or trade) to allow the landowner to remain on his current homestead.

**CARRIED**

**NEXT MEETING  
DATES:**

17. a) Regular Council Meeting  
Tuesday, November 10, 2015  
10:00 a.m.  
Fort Vermilion Council Chambers
- b) Committee of the Whole Meeting  
Wednesday, November 25, 2015  
10:00 a.m.  
Fort Vermilion Council Chambers
- c) Regular Council Meeting  
Wednesday, November 25, 2015  
1:00 p.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT:**

**18. a) Adjournment**

**MOTION 15-10-835**      **MOVED** by Councillor Jorgensen

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That the council meeting be adjourned at 5:16 p.m.

**CARRIED**

These minutes were approved by Council on November 10, 2015.

(original signed)

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Bill Neufeld  
Reeve

(original signed)

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Joulia Whittleton  
Chief Administrative Officer

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